

CENTRAL BUCKS SCHOOL DISTRICT

Policy Committee Meeting
November 21, 2017

Committee Members Present

Mr. Dennis Weldon, Chairperson
Mrs. Meg Evans, Member

Mr. John Kopicki, Superintendent

Committee Members Not Present

Mr. Paul Faulkner

Others in Attendance

Mrs. Beth Darcy, Board President
Mrs. Sharon Collopy, Board Member
Mrs. Mary Kay Speese,
Director of Student Services

Dr. Scott Davidheiser, Assistant Superintendent
Mrs. Cheryl Leatherbarrow, Principal Tamanend
Mr. Jason Bucher, Principal CB West
Mr. John Murtha, Asst. Principal Unami

Mr. Weldon called the meeting to order at 7:32 p.m.

PUBLIC COMMENT

There was no public comment.

REVIEW OF MEETING NOTES

The October 25, 2017 Policy Committee Meeting minutes were reviewed and approved without changes.

INFORMATION/DISCUSSION ITEMS

TOPIC	NOTES	FOLLOW UP
106 – Guides for Planned Instruction	Dr. Davidheiser noted that this policy reflects the standardization of documents/templates utilized for developing curriculum. Mr. Weldon reiterated that he would like to see the proposed changes to policy redlined, Dr. Kopicki indicated that it would be provided going forward.	<u>Moved to first read</u> <i>Proposed changes in policy will be redlined in future meetings</i>
107 – Adoption of Planned Instruction	Mrs. Collopy commented on the proposed change in language, which dictates that a copy of the current list of planned instruction be provided to board members. She noted that a paper copy did not need to be provided, and suggested the language be changed to indicate access to an electronic copy may be provided. Mr. Weldon remarked that language could indicate that a copy shall be provided upon request, alleviating the need to stipulate what type of copy – electronic or paper.	<u>Moved to first read</u> <i>- The last sentence will be changed to: "The Superintendent shall maintain a current list of all planned instruction offered by this district and shall furnish each Board member with a copy upon request."</i>
108 – Adoption of Textbooks	Mrs. Collopy remarked that the proposed language in the "Authority" paragraph stated that the Board shall establish a planned cycle of textbook review and replacement. She noted that the Board approved the planned cycle, they did not establish it.	<u>Moved to first read</u> <i>-the language in the Authority paragraph will remain as it is in the current policy</i>

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108.1 – Discharge of Obsolete Textbooks	The Committee agrees to the recommendation from PSBA that the current policy should be an administrative regulation rather than policy.	Committee agrees to delete the policy as per PSBA recommendation
109 – Resource Materials	Mr. Weldon noted that the current policy is lengthy, and the proposed policy has been heavily edited. New language also indicates an alteration of Board power.	<u>Under review</u> <i>Committee would like to review changes/deletions</i>
109.1 – Use of Print and Non-Print Material in the Classroom	The Committee agrees to the recommendation from PSBA that the current policy should be an administrative regulation rather than policy.	Committee agrees to delete the policy as per PSBA recommendation
110 – Instructional Supplies	The Committee agrees that the language in the “Authority” paragraph in the current policy is preferable. Current policy indicates “It shall be the policy of the Board to supply each teaching staff member and student with the supplies and equipment that are deemed necessary for implementation of the approved instructional program”.	<u>Moved to first read</u> <i>-the language in the Authority paragraph will remain as it is in the current policy</i>
111 – Lesson Plans	Dr. Davidheiser noted that there seemed to be some outdated language in the policy – i.e. plan books. CB utilizes an electronic “version” of a plan book. He remarked that “plan books” could be changed to “lesson plans”. It was also noted that reference to plan books remaining in a teacher’s desk was outdated. Dr. Kopicki reminded the Committee that reviewing policy did not mean policy had to be replaced. If current policy language was acceptable, the Committee could recommend that current policy language stay in place. Mrs. Darcy remarked that she did not believe policy needed to “get in to the desk drawer” of a teacher – that would be an administrative regulation, not policy. Dr. Kopicki recommended that the Committee consider keeping the current policy in place.	<i>The Committee agreed to keep the current Policy 111 in place</i>
112 – Guidance Counseling	The Committee agreed to move the policy to first read.	<u>Moved to first read</u>
115 -Career and Technical Education	The Committee agreed to move the policy to first read.	<u>Moved to first read</u>
116 - Tutoring	Mrs. Evans noted that this policy had been reviewed within the last year. The Committee agreed to keep the current policy in place.	<i>The Committee agreed to keep the current Policy 116 in place</i>
117 – Homebound Instruction	Dr. Davidheiser noted that this policy reflects the use of homebound instructors for students unable to attend school. Mr. Weldon inquired if the instructors actually went to the student’s home, or if instruction was given	<u>Moved to first read</u> <i>-The Committee agreed to strike the sentence “The</i>

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	electronically. Mrs. Speese stated that the instructors go to the student’s home up to five hours a week. Mrs. Darcy commented that the proposed language regarding reporting on homebound instruction at regular board meetings seemed to violate privacy. Mrs. Speese noted that a student’s name is never reported at Board meetings. Dr. Davidheiser commented that the current policy does not include that proposed language.	<i>Superintendent may grant recommended requests for homebound instruction and shall report each to the Board at its next regular meeting”</i>
119 – Current Events	Mr. Weldon commented that the policy contained language encouraging a balanced approach to issues, which he felt was appropriate language.	<u>Moved to first read</u>
126 – Class Size	Dr. Davidheiser noted that the current policy language gives ranges that help with programming, planning and staffing. The proposed language is less detailed. Mrs. Evans asked if class size was better left as an administrative regulation rather than a policy. Mrs. Darcy noted that there may be situations when there are parental concerns regarding larger class sizes. While administrative regulations could govern class size, the Board may want to adopt policy in order to better address those types of situations.	<i>The Committee agreed to keep the current Policy 126 in place</i>
127 – Assessment System	The Committee agreed to move the policy to first read.	<u>Moved to first read</u>
130 - Homework	Mrs. Collopy noted an objection to the proposed language regarding “encourage parent/guardian and child interaction”. She does not believe that type of action should be board policy. The Committee agreed to keep the current policy in place.	<i>The Committee agreed to keep the current Policy 130 in place</i>
137 – Home Education Programs	Dr. Kopicki noted that this policy had been reviewed within the last year. The Committee agreed to keep the current policy in place.	<i>The Committee agreed to keep the current Policy 137 in place</i>
137.1 – Extracurricular Participation by Home Education Students	The Committee agreed to move the policy to first read.	<u>Moved to first read</u>

FUTURE MEETING SCHEDULE

The scheduled date for the next Policy Committee meeting is January 24, 2018.

ADJOURNMENT

The meeting was adjourned at 8:17 p.m.